

Episcopal Diocese of Mississippi Accessibility Checklist

This checklist has been developed to help churches in the Episcopal Diocese to determine if their church is accessible and welcoming to people of any age with any type of disability.

Accessible Approach/Entrance

Item to Assess	Rating	Notes/Comments
Route of Travel Is there a route of travel that does not require the use of stairs? And is it stable firm and slip resistant?	Yes No I don't know N/A	
Is the route at least 36 inches wide? And is free of protruding objects?	Yes No I don't know N/A	
Do curbs on the route have curb cuts at drives, parking, and drop-offs?	Yes No I don't know N/A	
If there are Wheelchair Ramps Are the slopes of ramps no greater than 1:12? <i>Slope is given as a ratio of the height to the length. 1:12 means for every 12 inches along the base of the ramp, the height increases one inch. For a 1:12 maximum slope, at least one foot of ramp length is needed for each inch of height.</i>	Yes No I don't know N/A	
If over 6' long, are there railings on both sides between 34 and 38 inches high and is the ramp at least 36" wide	Yes No I don't know N/A	
Parking and Drop-Off Areas Are an adequate number of accessible parking spaces available (8 feet wide for car plus 5-foot access aisle) and properly marked? See below for the number of accessible spaces required for lots with less than 100 spaces: 1 to 25: 1 space 26 to 50: 2 spaces 51 to 75: 3 spaces 76 to 100: 4 spaces	Yes No I don't know N/A	

Item to Assess	Rating	Notes/Comments
Are 8-foot-wide spaces, with minimum 8-footwide access aisles, and 98 inches of vertical clearance, available for lift-equipped vans? At least one of every 8 accessible spaces must be van-accessible (with a minimum of one van-accessible space in all cases).	Yes No I don't know N/A	
Are the access aisles part of the accessible route to the accessible entrance and closest to the entrance?	Yes No I don't know	
Entrance If there are stairs at the main entrance, is there also a ramp or lift, or is there an alternative accessible entrance? Do not use a service entrance as the accessible entrance unless there is no other option.	Yes No I don't know N/A	
Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?	Yes No I don't know N/A	
Does the entrance door have at least 36 inches clear opening (for a double door, at least one 32-inch leaf)?	Yes No N/A	
Is the threshold edge 1/4-inch high or less, or if beveled edge, no more than 3/4-inch high?	Yes No I don't know N/A	
Is the door handle operable with a closed fist? The "closed fist" test for handles and controls: Try opening the door or operating the control using only one hand, held in a fist. If you can do it, so can a person who has limited use of his or her hands.	Yes No I don't know N/A	
Can doors be opened without too much force? Maximum for interior doors is 5 lbs of pressure. Requirement for exterior doors is that they be as light as possible.	Yes No I don't know N/A	

Access to Parish Halls and Administration Offices

Item to Assess	Rating	Notes
Horizontal Circulation Does the accessible entrance provide direct access to the main floor, lobby, or elevator?	Yes No I don't know N/A	
Are all public spaces on an accessible route of travel that is 36" wide?	Yes No I don't know N/A	
Is there a 5-foot circle or a T-shaped space for a person using a wheelchair to reverse direction?	Yes No I don't know N/A	
Doors Do doors into public spaces have at least a 36-inch clear opening and door handles operable with a closed fist?	Yes No I don't know N/A	
Are all threshold edges 1/4-inch high or less, or if beveled edge, no more than 3/4-inch high?	Yes No I don't know N/A	
Rooms and Spaces Are all aisles and pathways at least 36 inches wide?	Yes No I don't know N/A	
Is there a 5-foot circle or T-shaped space for turning a wheelchair completely?	Yes No I don't know N/A	
Is carpeting low-pile, tightly woven, and securely attached along edges?	Yes No I don't know N/A	
In circulation paths through public areas, are all obstacles cane-detectable ? <i>(located within 27 inches of the floor or higher than 80 inches, or protruding less than 4 inches from the wall)?</i>	Yes No I don't know N/A	
Emergency Egress If emergency systems are provided, do they have both flashing lights and audible signals?	Yes No I don't know N/A	
Seats, Tables, and Counters Are the aisles between fixed seating (other than assembly area seating) at least 36 inches wide?	Yes No I don't know N/A	

Item to Assess	Rating	Notes
Elevators and lifts Are there both visible and verbal or audible door opening/closing and floor indicators (one tone = up, two tones = down)?	Yes No I don't know N/A	
Are the call buttons in the hallway no higher than 42 inches?	Yes No I don't know N/A	
Do the controls inside the cab have raised and Braille lettering?	Yes No I don't know N/A	

Rest Rooms

Item to Assess	Rating	Notes
Getting to the Rest Rooms If rest rooms are available to the public, is at least one rest room (either one for each sex, or unisex) fully accessible?	Yes No I don't know N/A	
Are there signs at inaccessible rest rooms that give directions to accessible ones?	Yes No I don't know N/A	
Doorways and Passages Is there tactile signage identifying rest rooms? <i>Mount signs on the wall, on the latch side of the door, complying with the requirements for permanent signage.</i>	Yes No I don't know N/A	
Are pictograms or symbols used to identify rest rooms, and, if used, are raised characters and Braille included below them?	Yes No I don't know N/A	
Is the doorway at least 36 inches clear with accessible handles and not too heavy?	Yes No I don't know N/A	

Item to Assess	Rating	Notes
Does the entry configuration provide adequate maneuvering space for a person using a wheelchair? A person in a wheelchair needs 36 inches of clear width for forward movement, and a 5-foot diameter or T-shaped clear space to make turns. A minimum distance of 48 inches clear of the door swing is needed between the two doors of an entry vestibule.	Yes No I don't know N/A	
Is there a 36-inch-wide path to all fixtures?	Yes No I don't know N/A	
Stalls Is the stall door operable with a closed fist, inside and out?	Yes No I don't know N/A	
Is there a wheelchair-accessible stall that has an area of at least 5 feet by 5 feet, clear of the door swing? Must have a wheel chair accessible stall. If restroom has 6 or more stalls, must have the narrow ambulatory stall also shown below.	Yes No I don't know N/A	
In the accessible stall, are there grab bars behind and on the side wall nearest to the toilet?	Yes No I don't know N/A	
Is the toilet seat 17 to 19 inches high?	Yes No I don't know N/A	
Is the midline of the toilet to the side wall 18 inches, or if complying with the 2010 Standards, between 16 and 18 inches to the side wall?	Yes No I don't know	
Lavatories Does one lavatory have a 30-inch-wide by 48-inch-deep clear space in front? A maximum of 19 inches of the required depth may be under the lavatory.	Yes No I don't know N/A	

Item to Assess	Rating	Notes
Is there at least 27 inches from the floor to the bottom of the lavatory apron (excluding pipes)? (Providing knee clearance)	Yes No I don't know N/A	
Can the faucet be operated with one closed fist?	Yes No I don't know N/A	
Are pipes below the sink wrapped for protection?	Yes No	
Are soap dispensers within reach ranges? <i>The maximum height for a side reach is 54 inches; for a forward reach, 48 inches. The minimum reachable height is 15 inches for a front approach and 9 inches for a side approach. If covered by 2010 Standards the maximum height is 48 inches.</i>	Yes No I don't know N/A	
Are soap dispensers usable with one closed fist?	Yes No I don't know N/A	
Are hand dryers or towel dispensers within reach ranges? (No more than 48 inches above floor to operating mechanism)	Yes No I don't know N/A	
Are hand dryers or towel dispensers usable with one closed fist??	Yes No I don't know N/A	
Is the mirror mounted with the bottom edge of the reflecting surface 40 inches high or lower?	Yes No I don't know N/A	

Communication Access

Item to Assess	Rating	Notes
Assistive Listening Devices Does your church have an FM, hearing loop available for people with hearing impairments?	Yes No I don't know N/A	
Sign Language Could a sign language interpreter be made available upon request?	Yes No I don't know N/A	
Lighting Is overall lighting adequate for signing and speech reading or for individuals with low vision?	Yes No I don't know N/A	
Worship Is the sermon and spoken elements of worship available in written form for people who are deaf or hard of hearing?	Yes No I don't know N/A	
Screens and Projection Screen projection has good color contrast with no background movement and is descriptive captioning available.		

Attitudinal and Programmatic Access

People with disabilities and their caregivers have been asked whether they feel welcome in worship, leadership and church programs	Yes No I don't know	
Our church is intentional about engaging people with disabilities in all aspects of church life?	Yes No I don't know	
People with disabilities serve on church committees or in other leadership roles?	Yes No I don't know	
Our church offers inclusive programming designed to include all children, youth and adults with or without disabilities?	Yes No I don't know	
Our church has a committee or church disability advocate?	Yes No I don't know	
Ushers, teachers and church leaders/mentors have been instructed regarding appropriate ways too greet and respond to the needs of people with disabilities?	Yes No I don't know	
Worship and other church functions are fragrance free?	Yes No I don't know	
Transportation is offered to people with disabilities who can not drive?	Yes No I don't know	